



**ACTION SUMMARY MINUTES  
MALAGA COUNTY WATER DISTRICT  
3580 SOUTH FRANK STREET  
FRESNO, CALIFORNIA 93725  
TUESDAY, MAY 27, 2008, 7:00 P.M.**

1. **CALL TO ORDER:** Meeting called to order by President Garabedian at 7:00 p.m.
  2. **ROLL CALL:**
    - 2A. **Directors Present:** President Charles Garabedian, Jr., Director Irma Castaneda, Director Frank Cerrillo, Jr., Director Frank Soto
    - 2B. **Directors Absent:** Vice President Sal Cerrillo
    - 2C. **Others Present:** Russ Holcomb, Neal Costanzo, Lupe Cerrillo, Lupe Rios, Elizabeth Tovar and Clara Miranda.
  3. **CERTIFICATION:** Certification was made that the agenda was posted 72 hours before the meeting
  4. **PUBLIC COMMUNICATIONS:** Any member of the public may address the Malaga County Water District Board on any item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to all communications; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. Public may also address the Board on agenda items at the time they are addressed by the Board. Anyone wishing to speak is requested to wait until recognized by the Board President.  
**Public Speaker Limitations:** Public speakers will be limited to five (5) minutes or less per individual/group per item per meeting.  

There were no public comments made.
  5. **CORRESPONDENCE:** Manager introduced correspondence from the County of Fresno approving the request for time extension for the DAF Project. President Garabedian presented a letter received from ACWA regarding the Directors In-Lieu.
  6. **REGULAR BUSINESS:**
    - 6A. **Minutes:**  
**Minutes of the Regular Board Meeting of May 13, 2008**
- SCGC(C) **MOTION BY DIRECTOR FRANK SOTO, SECONDED BY**  
(a) **DIRECTOR CERRILLO JR. AND BY 4-0 VOTE APPROVED THE**  
**MINUTES OF MAY 13, 2008 AS PRESENTED.**

**VICE PRESIDENT SAL CERRILLO WAS ABSENT**

6. **REGULAR BUSINESS CONTINUED:**

6B. **Bills Payable/Financial Statement:**

No Bills Payable/Financial Statement for this Meeting

6C. **District Budget Review Workshop:** Set Date/Time. President Garabedian stated the Manager can present the draft budget at the June 10<sup>th</sup> meeting and set the date of June 12<sup>th</sup> as the date budget review workshop and then this can be reviewed and approved at the last meeting in June. Brief discussion followed on the rate structure.

6D. **District Employee Retirement Report:** Brief discussion followed on the District's employee retirement plan.

7. **ENGINEER'S REPORT:**

7A. **DAF Improvements Project 04-WFH-075:** Per the Notice of Completion having reached the 30 day holding period, the remaining 10% retention payment is to be released to Kaweah Construction in the amount of \$12,786.30. Brief discussion followed on the problem with the leak which is being investigated.

SCGC(C) **MOTION BY DIRECTOR FRANK CERRILLO, SECONDED BY**  
(a) **DIRECTOR CERRILLO JR. AND BY A 4-0 VOTE APPROVED THE**  
**PAYMENT TO KAWEAH CONSTRUCTION IN THE AMOUNT OF**  
**\$12,786.30)**

**VICE PRESIDENT SAL CERRILLO WAS ABSENT**

7B. **Development Update:**

1. **DDG SPR 6883 (Central and Minnewawa):** Diversified Development Group has submitted improvement plans for additional warehouse facilities to complete the property at Central and Minnewawa. Comments have been returned to the developer. This was for informational purposes, therefore no action required. Plans will be required.
2. **Truis Trucking (Golden State Boulevard):** Truis Trucking has contacted the District regarding potential water connection to the District. No specific information has been received. This was for informational purposes, therefore no action required.
3. **Selsor (Malaga and Chestnut):** The owner has finalized improvement plans for the southeast corner of Malaga and Chestnut. This was for informational purposes, therefore no action required.
4. **United Agri-Products:** The existing house north of the existing commercial facility has lost the service of the private well. UAP has requested water service for the existing house. Information has been forwarded to UAP with anticipated water and annexation fees for the potential service. It was requested that, if a water service is allowed, a sewer deferral agreement is required for future connection to the community sewer system. Discussion followed on the request. Board will not approve the deferral as it is a district ordinance that this is not allowable. This item was tabled to the next board meeting. Discussion was held on having either Michael Taylor or a representative present from United Agri Products at the next board meeting to further discuss the request.

7. **ENGINEER'S REPORT-CONTINUED:**

7C. **General:**

1. **Budget Item Recommendations:** A draft summary of anticipated budgeted considerations for the next fiscal year has been submitted under separate cover. This item was tabled to the next meeting.
2. **Community Center Parking:** A draft layout has been prepared to incorporate the proposed parking lot improvements. The County has provided conditions to the property east of the subdivision if the on-site basin is removed from service. Staff is waiting to receive comments from Fresno Metropolitan Flood Control District regarding the disposition of the on-site basin. Discussion followed on this.

7D. **Water**

**Well 7 Update:** The District is waiting for the return of the flow meter. Bacterial testing is anticipated the week of 05/26/08.

7E. **Wastewater**

1. **SSO Update:** The District is required to comply with Sanitary Sewer Overflow requirements mandated by the SWRCB. Initial steps were identified in previous correspondence and the District proceeding with the compliance actions.
2. **Disposal Capacity Expansion Update:** As directed, a review of disposal capacity expansion alternatives has been prepared.
3. **Headworks Metering:** Design of metering facilities required by the RWQCB is proceeding. A preliminary budget for construction is approximately \$27,000.
4. **Secondary Clarifier:** Design upgrade has been initiated. Discussion followed on the well grant.
5. **DAF Update:** The District is investigating the condition of the pipeline leading to the DAF to determine the corrective action necessary. An estimate to investigate the pipe condition has been received in the amount of \$1,000. No official action was required as the Manager was directed to proceed with the investigation of the DAF pipeline.

8. **RECREATION REPORT:**

Liz Tovar presented the following recreation report.

T-Ball & Softball Youth Program: Brief discussion held.

Cinco De Mayo, May 3, 2008: 7:00-12:30 am. Great attendance on this program.

RIP John Leyva: 5/12/42-5/15/07 (just a reminder)

Mothers Day Program of May 10, 2008: Very good attendance and good entertainment.

English Movie Night: No attendance as this was a Back to School Night for the School.

Spanish Movie Night: Postponed until July because of recreation meetings and graduation.

Recreation Committee Meeting: To be held Thursday, May 29, 2008.

**Upcoming Events Including the Following:**

T-Ball and Softball Youth Program: Car Wash for May 31, 2008

Fathers Day Program: June 7, 2008

Year End Teen Dance: Friday, June 13, 2008

Summer Camp-Out: Friday, June 27, 2008

8. **RECREATION REPORT CONTINUED:**

**Regular daily activities:**

Seniors Bingo: Every Wednesday  
Food Commodities: 3<sup>rd</sup> Wednesday of each month  
Ceramics: Wednesday & Thursday  
Recreation Meeting: 1<sup>st</sup> Thursday of each month  
Rentals: Set-ups on Fridays and Clean-ups on Sundays

9. **GENERAL MANAGER'S REPORT:**

The following items were discussed at a recent meeting held at Provost & Pritchard with Michael Taylor, Charles Garabedian, Jr. and Russ Holcomb. These items will be discussed/reviewed and updated on an on-going basis.

9A. **Water:**

1. Test results for the closed wells #1 & #3 – to determine needed improvements
2. Rehabilitation of wells #1 & #3, and possibly #5 – District Engineer & Legal Counsel to assist with rehab funding and processing. Discussion followed on this.
3. Well #8 cost and any funds available for the purchase and construction – CDBG application for test well #8 at Fresno County – rated high priority - Approved
4. Other

9B. **Sewer:**

1. Requesting additional discharge into canal – Schedule meeting with FID
2. Look into possible remedies for evaporation of treated water in existing ponds – new technology and equipment
3. Expansion of ponds at Maple and Malaga Avenues – Obtain property for ponds
4. Other – Letters to elected officials for assistance for Jobs Creation/Expansion

9C. **Recreation:**

1. New parking layout – Plans & Survey in process at Provost & Pritchard
2. Restroom facilities – CDBG application at Fresno County - rated low priority
3. Grants for park improvements
  - a. Jogging/Walking Track – installation complete – reimbursement in process
  - b. Tree Grant for Park/Community – in process for installation later this year
  - c. Other Grants – Applications submitted as appropriate grants become available
4. Other - Additional parking in field south side of Recreation Center – meeting held with George Stamolis, SFRW, Charles Garabedian, Sal Cerrillo and Russ Holcomb for consideration of additional parking lot in ponding basin. Lengthy discussion held on the assessment.

Legal Counsel will check on this on Proposition 218 and District will then decide on a course of action.

9D. **Office:**

1. Office remodel including expansion for meeting room and ADA restrooms – plans to be developed
2. Other – Parking lot repairs/upgrade/relocation. Discussion followed on this.

9. **GENERAL MANAGER’S REPORT CONTINUED:**

9E. **Other:**

1. Storage building for District’s records and possible locations – WWTP or other suitable location
2. Removal of boxcar for proposed caretaker’s residence at well #1 – WWTP or other suitable location
3. Konkel school site – Legal Counsel gave a report on this. Site is being offered for \$350,000. Discussion followed on this. s
4. Solar power using warehouse roof tops from DDG & Others
5. Estimated costs and billing information on projects
6. Other:
  - a. Newly acquired property located at 3410 S. Chestnut Avenue – See copy of demolition proposal from Kroeker, Inc. for your consideration
  - b. Tire Recycling – reimbursement in process

10. **PRESIDENT’S REPORT:**

President Garabedian stated his report was given during other discussions under the Managers report.

11. **DIRECTOR’S REPORT(S):**

**Director Castaneda** asked regarding the portable sinks for the Fiesta Days. Manager is to obtain estimates for the portable sinks and bring them back to the Board for review. This can be added to the cost of the renters. Cost will not be to the District, but to the vendors.

**Director Frank Cerrillo** thanked Liz, Lupe & Miguel for working with them on the Kids sports programs. Director Cerrillo also reported on the scheduled car wash during the weekend to help raise funds for the kids to help pay their fees for the T-Ball & Softball Program.

**Manager** reported on the Fathers Day Program as this will be held in the evening like the Mothers Day Program.

**Director Castaneda** suggested a Raffle for the Fathers Day Program with the prize being a Bar-Be-Que Grill, etc...

Brief discussion followed on the Red Caboose Snack Bar. A letter will be sent to the renter. Manager will then develop a fee structure for the use of the caboose on an hourly basis.

**Elizabeth Tovar** reported on the skateboarding being done on the right side of the community center. Could signs be posted prohibiting skateboarding. Discussion followed on this issue. Ms. Tovar stated a letter should be sent to all the parents regarding the Skateboarding and advising them the District will be very strict with the kids. Lengthy discussion continued.

12. **LEGAL COUNSEL’S REPORT:** To be discussed in Closed Session

13. **CLOSED SESSION:** Board went into Closed Session at 9:15 p.m.  
Potential Litigation – One Case: Review/Discuss Options

14. **ADJOURNMENT:** Meeting adjourned at p.m.