



SUMMARY ACTION MINUTES
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
WEDNESDAY, NOVEMBER 12, 2008, 7:00 PM

1. **CALL TO ORDER:**
2. **ROLL CALL:**
- 2A. **Directors Present:** President Charles Garabedian, Jr., Director Irma Castaneda, Director Frank Cerrillo, Jr., Director Frank Soto
- 2B. **Others Present:** Russ Holcomb, Michael Slater, and Veronica Calderon
3. **CERTIFICATION:** Certification is made that the agenda was posted 72 hours before the meeting.
4. **PUBLIC COMMUNICATIONS:** Any member of the public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to all communications; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. Public may also address the Board on agenda items at the time they are addressed by the Board. Anyone wishing to speak is requested to wait until recognized by the Board President.
Public Speaker Limitations: Public speakers will be limited to five (5) minutes or less per individual/group per item per meeting.

No Public Communication for this meeting

5. **CORRESPONDENCE:**
 1. **Malaga School Parent Club:** Thank you card from Malaga School Parent Club for the monetary contribution the District made for their Halloween Carnival.
 2. **California Integrated Waste Management Board:** Letter regarding tire-derived product (TDP) grant TDP4-06-11. Letter states that the report has been approved and the payment request has been processed.
 3. **California Regional Water Quality Control Board:** Letter from the CRWQCB granting time extension for order No. R5-2006-0003.
 4. **Perma Glass Invoice/Costanzo and Associates Letter/Perma Glass Fax:** Fax from Perma Glass stating proposal to resurface Malaga Community Pool. Letter from Costanzo & Associates to Mr. Franz with Permaglass stating conversation held with Neal Costanzo and Mr. Franz regarding resurfacing the pool free of charge. Mr. Phil Franz of Perma Glass confirmed pool will be resurfaced free of charge.
 5. **SDRMA:** Offering services for periodic property appraisals at no cost to its members for individual facilities valued at \$1 million or higher.
 6. **State Water Resources Control Board:** Regarding determination agreement and project performance standards, Project No. SCG-1002

6. **REGULAR BUSINESS:**

6A. **Minutes:**

Minutes of the Regular Board Meeting of October 28, 2008

(Recommended Action: Approve Board Minutes as Submitted or Modified)

CSGC MOTION BY DIRECTOR FRANK CERRILLO, SECONDED BY DIRECTOR FRANK SOTO, AND BY A 4-0 VOTE, APPROVED THE BOARD MINUTES OF OCTOBER 28, 2008, AS CORRECTED

6B. **Bills Payable/Financial Statement:**

Bills Payable/Financial Statement for the period: 10/01/08 – 10/31/08

(Recommended Action: Approve Bills Payable/Financial Statement as Submitted or Modified)

SCGC MOTION BY DIRECTOR FRANK SOTO, SECONDED BY DIRECTOR FRANK CERRILLO, AND BY A 4-0 VOTE, APPROVED THE BILLS PAYABLE/FINANCIAL STATEMENT FOR THE PERIOD 10/01/08 – 10/31/08 AS SUBMITTED

7. **ENGINEER'S REPORT:**

7A. **Wastewater:**

1. **SSO Update:** The District is required to comply with Sanitary Sewer Overflow requirements mandated by the SWRCB. Initial steps were identified in previous correspondence and the District proceeding with the compliance actions. The primary item of work remaining is an outline of the Management Plan and a schedule for completion of the various tasks. No Action Required this was an Informational Item only.
2. **Pond No. 5:** Has been drained. It is necessary to scrape the bottom of the pond to remove fine materials that inhibit percolation. In addition, it is recommended to rip the bottom of the pond to enhance percolation. It is recommended that the District issue a contract for this maintenance work to Kaweah Construction immediately so that the work is completed prior to the winter and further precipitation. The recommended action was to authorize the Manager to contract with Kaweah Construction for the maintenance activity.

Manager was directed by the board to contract Kaweah Construction

3. **Wastewater Treatment Facilities:** The bid opening for the UV Disinfection and Influent Flowmetering Project was conducted on October 23, 2008. The canvas of bids is included for your review. It is recommended that the apparent low bidder (Smith Construction) is issued a Notice of Award for the project, including the Additive alternate. The recommended action was to authorize issuance of the Notice of Award upon receipt of concurrence from the State.

SCGC MOTION BY DIRECTOR FRANK SOTO, SECONDED BY DIRECTOR FRANK CERRILLO AND BY A 4-0 VOTE, AUTHORIZED, ISSUANCE OF THE NOTICE OF AWARD, UPON RECEIPT OF CONCURRENCE FROM THE STATE AS SUBMITTED

7. **ENGINEER'S REPORT CONTINUED:**

7A. **Wastewater Continued:**

4. **Development Services – APF Motorcycle:** The Fresno County LAFCo Requires a resolution from the Board requesting authorization to provide Out of District Service to the property. A draft Resolution was sent to legal counsel for review. The recommended action was to approve Resolution No. 11-12-08 requesting authorization to provide Out of District Service to the identified property.

SCGC **MOTION BY DIRECTOR FRANK SOTO, SECONDED BY DIRECTOR FRANK CERRILLO, AND BY A 4-0 VOTE, APPROVED RESOLUTION NO. 11-12-08**

8. **RECREATION REPORT:**

Included in General Manager's Report

9. **GENERAL MANAGER'S REPORT:**

- 9A. **Water – Special Assessments & Delinquent Accounts:** Still Finalizing Updates with the County of Fresno on Property Tax Special Assessments. **Delinquent Accounts:** Letters & Disconnections in early December or January.

- 9B. **Sewer – Pond Rehab. – Michael Taylor, District Engineer:** A message regarding the approximate cost of this project from \$17,000 - \$20,000 was presented. This is a follow-up on 11/12/08 Agenda Item 7A-2.

- 9C. **Solid Waste – Fall Community Clean-Up:** Saturday, 11/15/08; A One Day event. A flyer was presented.

9D. **Recreation Updates – Events/Activities:**

1. **Seniors Thanksgiving Luncheon:** Saturday, 11/22/08; Community Center
2. **Christmas Tree Lighting:** Monday 12/01/08; 6:00 pm; Community Center/Park
3. **Board/Staff/Recreation Christmas Parties:** Dates have been Reserved at Brooks Ranch Rest. in Malaga for Friday, 12/05/08 & Saturday, 12/06/08.
4. **Malaga Community Christmas Parade:** Saturday, 12/13/08; 12:00 Noon; Starts at Malaga School – Malaga Community Park; Refreshments Served
5. **Home Decorating Contest:** Judging on Wednesday, 12/17/08 – Awards on Saturday, 12/20/08 between 12:00 noon – 3:00 pm. A flyer was presented.
6. **Children's Christmas Party & Toys for Tots:** Saturday, 12/20/08; 12:00 Noon – 3:00+ pm. A flyer was presented.

9E. **Office:**

1. **SYNLAWN – Poly Turf:** Referred by Director Soto – Previously Approved. Revised Quote is \$4,999.96. A flyer was presented.
2. **Fence Masters – Frontage Fence:** Consideration for a District Office Frontage Wrought Iron Fence. A flyer was presented

- 9F. **Other – Hi-Tech Unlimited – Arcade Games Contract:** Director Cerrillo previously recommended. Info Distributed at 10/28/08 Board Meeting. A flyer was presented.

10. **PRESIDENT'S REPORT:**

No Presidents Report for this meeting

11. **DIRECTOR'S REPORT(S):**

Director Frank Cerrillo: Asked if we had any luck contacting the Juevenile Detention Center for the Chestnut Ave. overpass cleanup. Manger has already made some phone calls to the Detention Center and is awaiting a response. Manager will follow up with request.

Director Frank Cerrillo: Asked if the message board can have a continuous message scroll instead of one word at a time. Manager will fix message board to have one continuous message. Brief discussion followed.

12. **LEGAL COUNSEL'S REPORT:**

No Legal Counsels Report for this meeting

13. **CLOSED SESSION:**

Board went into Closed Session at 8:00 pm

Board Returned from Closed Session at 9:00 announced that Manager and Legal Counsel were directed to issue a letter for personnel Issue.

14. **ADJOURNMENT:**

Meeting Adjourned at 9:01 pm.