



ACTION SUMMARY MINUTES
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
TUESDAY, August 12, 2008, 7:00 PM

1. **CALL TO ORDER:** Meeting called to order by President Garabedian at 7:00 pm
2. **ROLL CALL:**
- 2A. **Directors Present:** President Charles Garabedian, Jr., Vice President Salvador Cerrillo, Director Irma Castaneda, Director Frank Cerrillo, Jr., Director Frank Soto
- 2B. **Others Present:** Russ Holcomb, Michael Slayter, Elaine Montoya CSO, Sally Medina and Verónica Calderon
3. **CERTIFICATION:** Certification is made that the agenda was posted 72 hours before the meeting
4. **PUBLIC COMMUNICATIONS:** Any member of the public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to all communications; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. Public may also address the Board on agenda items at the time they are addressed by the Board. Anyone wishing to speak is requested to wait until recognized by the Board President.
Public Speaker Limitations: Public speakers will be limited to five (5) minutes or less per individual/group per item per meeting.
- 4A. **Rosie Flores – Youth Sports Coordinator:** Presented three (3) sport activities, which she would like to incorporate as the next activities/sports for the District and the Community. Pee Wee Flag Football for Ages 6-8; Fitness Club for ages 8-13; and, membership in the National Alliance for Youth Sports for all Coaches Asst. Coaches.
- 4b. **CSO Elaine Montoya:** Presented the Stats Report for the Malaga Area, for the period: 07/07/08 – 08/10/08. Short discussion held. She also reported that she will no longer be working as a CSO for the Sheriff’s Department due to budget cuts. Brief discussion held.
5. **CORRESPONDENCE:**
- 5A. **San Francisco State University:** Letter acknowledging receipt of the scholarship check for Monica Tovar, in the amount of \$500, for educational expenses.
- 5B. **District Retirement Funds:** Statement of Account information received was reviewed and discussed.

6. **REGULAR BUSINESS:**

6A **Minutes:**

Minutes of the Regular Board Meeting of July 22, 2008

(Recommended Action: Approve Minutes as Presented or Modified)

CCGCS **MOTION BY VICE PRESIDENT CERRILLO, SECONDED BY DIRECTOR CERRILLO, AND BY A 5-0 VOTE, APPROVED THE MINUTES OF JULY 22, 2008, AS SUBMITTED**

6B. **Bills Payable/Financial Statement:**

Reporting Period: 06/01/08 – 06/30/08 & 07/01/08 – 07/31/08

(Recommended Action: Approve Bills Payable/Financial Statements as Presented or Modified)

CCGCS **MOTION BY VICE PRESIDENT CERILLO, SECONDED BY DIRECTOR CERRILLO, AND BY A 5-0 VOTE, APPROVED THE BILLS PAYABLE/FINANCIAL STATEMENT, AS PRESENTED**

7. **ENGINEER'S REPORT:**

7A. **Development Update:**

1. **Community Development Block Grant 2009-10 Applications:** County of Fresno – Community Development Division, is accepting 2009-10 Community Development Block Grant Applications. Complete applications are due 08/29/08. Public input is requested for consideration of projects. It is recommended that the District authorize preparation and submittal of the Application for Construction of continuous monitoring facilities of electroconductivity and turbidity at the WWTP, and designate an authorized representative to sign the Agreement and necessary supporting documents.

(Recommended Action: Authorize preparation and submittal of applications and authorize the General Manager as the designated representative).

SCGCC **MOTION BY DIRECTOR SOTO, SECONDED BY VICE PRESIDENT CERRILLO, AND BY A 5-0 VOTE, AUTHORIZE THE GENERAL MANAGER AS THE DESIGNATED REPRESENTATIVE FOR SIGNATURE, AS PRESENTED**

2. A requirement of the application is to provide the current approved financial statement or trial balance sheet. It is recommended that the District authorize the trial balance sheet be submitted as the current financial statement for purposes of the CDBG application, subject to review and approval by the designated authorized representative.

(Recommended Action: Authorize the General Manager to approve the trial balance sheet for inclusion in the CDBG application).

CSGCC **MOTION BY VICE PRESIDENT CERRILLO, SECONDED BY DIRECTOR SOTO, AND BY A 5-0 VOTE, AUTHORIZED THE GENERAL MANAGER TO APPROVE THE TRIAL BALANCE SHEET FOR INCLUSION IN THE CDBG APPLICATION, AS PRESENTED**

7. **ENGINEERS REPORT – CONTINUED:**

7A. **Development Updates – Continued:**

3. **Development Block Grant 2008-09 Applications:** County of Fresno is expected to provide the contract for property acquisition and construction of the test well for Well No. 8 in the month of August or September. Informational – No Action Required

7B. **Water:**

Drought Assistance Grant Program: District submitted an application for \$250,000 of drought assistance regarding the installation of residential water meters. Informational – No Action Required

7C. **Wastewater:**

1. **SSO Update:** District is required to comply with Sanitary Sewer Overflow requirements mandated by the SWRCB. Initial steps were identified in previous correspondence and the District is proceeding with the compliance actions. No New Information Received – No Action Required.

2. **Wastewater Treatment Facilities – Electroconductivity Compliance:**

As directed, language is being prepared for the District to consider as a revision to the Sewer Ordinance with the following provisions:

- Restriction of the use of automatic regenerating water softeners, and
- Reducing the Electroconductivity limit for dischargers from 1,000 to 950 micromhos/cm.

(Recommended Action: Review Draft Language of the Revisions to the Sewer Ordinance for Action at a Subsequent Meeting.) No New Information Received – No Action Required.

8. **GENERAL MANAGER’S REPORT:**

8A. **Water:**

1. **Utility Rate & Park Assessment Reviews:** Met with Doug Dove of Bartle Wells Associates on 07/31/08 (List of Items Requested – Attached)
2. **Revised Letter – Kroeker, Inc.:** Obtained with Corrected APN – CDBG Request.
3. **Delinquent Accounts:** Continuing Follow-Up (Uncollected & without District Approved Contract will be sent on 08/13/08 to Fresno County, as a Special Assessment added to their property taxes.

8B. **Sewer:**

Video Analysis: CD & Report Received Last Week. (Report Attached)

8C. **Solid Waste:** Rate Increase Public Meeting will be held on 09/23/08 at 7:00 pm

8D. **Recreation:**

1. **Jogging Track Repairs:** Patch Kit Received Last Week to be Repaired ASAP!
2. **Pedestrian Gate – Malaga Community Park:** Installation has begun at the north entrance to the Park. The driveway gate has been closed due to Too Many Close Calls, with Children running out of the Pool corridor, into the driveway. **Safety Measure!**

8. **GENERAL MANAGER'S REPORT – CONTINUED:**

8D. **Recreation – Continued:**

3. **Recreation Report:** Report Update from Liz Tovar, Highlights are listed below:

- **Day Camp:** Friday, was held Friday, August 1, 2008: 4 pm – 10 pm
- **Wild Water Adventures Trip:** Thursday, 08/14/08: 11 am – 5 pm (55 Enrolled)
- **Fun Day at the Park:** Friday, 08/15/08: 2 pm – 8 pm
- **Senior's Car Wash:** Held Saturday, 08/09/08: 8 am – 12 Noon (Great Turnout)
- **Recreation Committee Appreciation Dinner:** Thursday, 08/21/08: 6:00 pm @ Plaza Ventana Rest.
- **Fiesta Days:** Saturday & Sunday, 09/13/04 & 09/14/04: 11 am – 12 & 7 pm
- **Back to School Teen Dance:** Will be Held Saturday, 09/19/08: 7 pm – 11 pm

8E. **Office:** Nothing New to Report – Would still like to install poly turf in front of office!

8F. **Other:** District Property – Corner of Chestnut/Muscat – Asbestos Review completed by Krazan & Associates. No Asbestos found. Application filed for demolition permit release. Demolition to begin on 09/15/08

9. **PRESIDENT'S REPORT:**

President Grabedian: No New Information to Report

10 **DIRECTOR'S REPORT(S):**

Vice President Cerrillo: Reported that everyone in the community was anxiously awaiting Fiesta Days. Brief Discussion held.

11. **LEGAL COUNSEL'S REPORT:**

Michael Slayter – Konkol School Site Property: No New Information Received

12. **CLOSED SESSION:**

The Board went into Closed Session at 9:00 pm

Board returned from Closed Session at 9:20 pm to report that discussion was held on two items with no reportable action taken by the Board during Closed Session.

13. **ADJOURNMENT:**

Meeting Adjourned at 9:21 pm