



ACTION SUMMARY MINUTES
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
TUESDAY, OCTOBER 9, 2007, 7:00 P.M.

1. **CALL TO ORDER:** Meeting called to order by President Garabedian at 7:00 p.m.
2. **ROLL CALL:**
 - 2A. Directors Present: President Charles Garabedian, Jr., Vice President Salvador Cerrillo, Director Irma Castaneda, Director Frank Cerrillo, Jr., Director Frank Soto
 - 2B. **Others Present:** Russ Holcomb, Michael Slater, Eric Bomgardner, Sally Medina, Elaine Montoya, Officer Simpson, Danell Stepp, Elizabeth Tovar and Clara Miranda.
3. **CERTIFICATION:**

Certification was made that the agenda was posted 72 hours before the meeting
4. **PUBLIC COMMUNICATIONS:**

Any member of the public may address the Malaga County Water District Board on any item(s) of interest within the jurisdiction of the Board, not appearing on the Agenda. The Board will listen to all communications, however in compliance with the Brown Act; the Board cannot take action on items that are not on the agenda. Public may also address the Board on agenda items at the time they are addressed by the Board. Anyone wishing to speak is requested to wait until recognized by the Board President.

 - 4A. **Eric Bomgardner, Rio Bravo Plant Manager – New Ad-Hoc Scholarship Committee Chair:** Mr. Bomgardner reported that he is the new chair for the newly formed Ad-Hoc Scholarship Committee and reported on the first meeting held. The new committee members are: Eric Bomgardner, Chair; Danell Stepp, Co-Chair; Maria Castaneda; Sally Medina; Bob Nagel; and, Patricia Padilla. Committee members had questions regarding the scholarship amount(s), the number scholarship(s) to be awarded; and applicant residency requirements. Lengthy discussion followed. The district would contribute \$1,000 per year, two \$500 scholarships. Discussion continued on the boundaries of the Malaga area that would pertain to the candidates. Sally Medina felt the scholarships should be just the ones from Malaga. Lengthy discussion continued on scholarship requirements. Manager stated the Committee will review/discuss and make recommendations.
 - 4B. **Patricia Padilla – MPACS Executive Director:** Not in attendance
 - 4C. **Danell Stepp – Malaga School Principal:** Ms. Stepp thanked the Board for all the support during the school year on numerous programs
 - 4D. **Officer Simpson - CHP:** Reported that Officer Morrison, who has been assigned to the Malaga area, was unable to attend this meeting; but, will be present next month. Brief discussion held.

4. **PUBLIC COMMUNICATIONS CONTINUED:**

4E. **Officer Elaine Montoya – CSO Sheriff’s Department:** Officer Montoya gave the stats report for the Malaga area for the period of September 10, 2007 to October 7, 2007. Brief discussion followed.

4F. **Mark Walbeck – Plan Administrator CKS:** Mr. Walbeck gave a report on the Money Purchase Employee Retirement Plan. Lengthy discussion followed on the investments for the employees. Manager reported that Mr. Walbeck had an informational meeting with the employees on their retirement plan benefits.

5. **CORRESPONDENCE:**

No Correspondence for this Meeting

6. **REGULAR BUSINESS:**

6A **MINUTES:**

Minutes of the Regular Board Meeting of September 5, 2007

CSGCC **MOTION BY VICE PRESIDENT CERRILLO, SECONDED BY DIRECTOR SOTO, AND BY A 5-0 VOTE, APPROVED THE MINUTES OF SEPTEMBER 25, 2007 AS PRESENTED**

6B. **BILLS PAYABLE/FINANCIAL STATEMENT:**

Period of September 1, 2007 to September 30, 2007

CSGCC **MOTION BY VICE PRESIDENT CERRILLO, SECONDED BY DIRECTOR SOTO, AND BY A 5-0 VOTE, APPROVED THE BILLS PAYABLE/FINANCIAL STATEMENT AS PRESENTED**

7. **ENGINEER’S REPORT:**

7A. **WWTP RWQCB Update:** The RWQCB will be forwarding new Tentative Requirements for review and comment in October 2007. Indications are that additional limits will be imposed and specified deadlines for improvements to be constructed. Brief discussion was held. This was an informational item; therefore, no action required.

7B. **WWTP Capacity:** The District has several specific improvements that have been identified as necessary. In addition, disposal capacity remains a restrictive item. A memorandum will be provided for review. Brief discussion held. This was an informational item; therefore, no action required.

7C. **CAPITAL IMPROVEMENT PROJECTS:**

1. **DAF Clarifier and Sludge Bed Improvements Projects:** The County authorized issuance of the Notice of Award. Additional grant funds requested on September 12, 2007 are pending approval at the Board of Supervisors meeting on October 23, 2007. Brief discussion followed.

CSGCC **MOTION BY VICE PRESIDENT CERRILLO, SECONDED BY DIRECTOR SOTO, AND BY A 5-0 VOTE, AUTHORIZED THE NOTICE OF AWARD AND PREPARATION OF AGREEMENT FOR THE DAF CLARIFIER AND SLUDGE BED IMPROVEMENT PROJECTS**

7C. **CAPITAL IMPROVEMENT PROJECTS CONTINUED:**

2. **Well No. 1 and 6 Improvements:** Construction is progressing. Well 6 is near complete, disinfection and testing are required prior to the well being placed into service. Well 1, minor electrical work remains. The project is expected to be complete by the end of the month. Brief discussion held. This was an informational item; therefore, no action required.
3. **Well No. 7 Standby Power:** Construction is progressing. The Contractor is waiting for the Authorization to Construct from the Air Board. Completion is anticipated by the end of the year. Brief discussion held. This was an informational item, therefore, no action required.
4. **Well No. 1:** Activity continues with respect to bringing Well No. 1 back into service. The Well has passed the bacterial testing. An update on those activities will be provided at the meeting. Full Title 22 analysis is required. Brief discussion held. This was an informational item; therefore, no action required.
5. **Recommended Future Tasks:**
 - a. Update of Improvement Standards (Prepared 1989)
 - b. Update Water and Sewer Master Plans (Prepared 1967)
 - c. Preparation of Operations Plan for Water System (No Operations Plans Exist)
 - d. Preparation of Sanitary Sewer Management Plan (SSO Requirement – New Regulations from the RWQCB)
 - e. Replacement of Older Aged Water Meters (Previous Authorization; however, No Construction Activity)
6. **The District Should also Consider the Following Activities:** Removal of One Hydrant, and Relocation of Two Hydrants along Muscat Avenue. Lengthy discussion followed on the priority list and actions needed to establish a Priority List and a Request for Budget Numbers for the Tasks. Discussion was also held on installing meters for residents which will eventually be required in California. This Item was tabled so that Michael Taylor can answer any questions from the board members.

8. **RECREATION REPORT:**

Liz Tovar presented a recreation program brochure for the rest of the year. Discussion followed on the Christmas Parade being put on by MPAC; Thanksgiving Luncheon for the Seniors, etc. Lengthy discussion and report continued on the recreation programs. Manager stated the recreation program brochure would be done on a quarterly basis. Pumpkin Patch is scheduled for next week, on October 18th. Brief discussion continued.

9. **GENERAL MANAGER'S REPORT:**

District Updates:

- 9A. **New Computer Lab – Recreation Center:** Set-up is scheduled for the week of 10/15/07 with usage to begin on 10/22/07 Monday – Thursday 3:00 pm – 8:00 pm
- 9B. **Sheriff's Department – Graffiti Division Letter:** Initial complaint filed on 09/20/07, removal was to have taken place in 3 days. (Chestnut Overpass). A copy of letter sent to Sheriff's Department was presented – Graffiti Division as a follow-up to remove graffiti ASAP!
- 9C. **Heppner Iron & Metal – SJ Valley Air Pollution Control District Letter:** A copy of letter sent to the San Joaquin Valley Air Pollution Control District regarding the continuing dust issue at Heppner Iron & Metal, Inc. was presented. The letter was approved by District Legal Counsel.

9. **GENERAL MANAGER’S REPORT CONTINUED:**

9D. **Green Valley Recycling – CDF/Fire Protection Letter:** A copy of letter sent to California Department of Forestry/Fire Protection Division regarding the number of fires at Green Valley Recycling and measures taken to decrease/prevent future fires by owners and CDF was presented.

9E. **Meetings Held/Attended:**

1. **Retirement Benefits Review – Staff:** Update on plan reviewed with District Staff by CKS – Mark Wabeck on 10/03/07 was given earlier.
2. **Insurance Benefits Review – Leap Carpenter Kemp Insurance:** Review of Medical, Dental, Vision, Worker’s Comp & SDI Insurance Benefits on 10/02/07 (Copy of Proposal available for review)
3. **Ad-Hoc Scholarship Committee:** First meeting of this committee was held on 10/03/07. Six members were present: Eric Bomgardner, Plant Manager Rio Bravo – elected Committee Chair; Danell Stepp, Principal Malaga Elementary School – elected Co-Chair; Bob Nagel, General Manager Calpine Containers; Maria Castaneda, Resident; Sally Medina, Resident; Patricia Padilla, Resident; and, Russ Holcomb, General Manager Malaga County Water District. After election of officers committee began work on goals & objectives. Mr. Bomgardner, Danell Stepp and Sally Medina were present earlier and Mr. Bomgardner gave a report on the meeting.
4. **Fresno Area Regional Ground Water Plan – Advisory Committee:** Update/Plan Revisions on 10/04/07 (Copy available for review)

10. **PRESIDENT’S REPORT:**

No President’s Report for this Meeting

11. **DIRECTOR’S REPORT(S):**

11A. **Vice President Cerrillo** had a few changes on the presented recreation program brochure and then had questions on the following:

1. Pablo Landin? Manager reported that Mr. Landin has selected another location
2. Tagging in the Boys Restrooms – Brief Discussion Held
3. Andy Garcia & Center for the Blind – Can District help by placing an ad in the Fowler Ensign? Brief Discussion Held
4. Discing of District lot and the amount of dust created? Manager reported that some neighbors had complained and other measures will be taken the next time the lot is disced. Brief Discussion Followed

12. **LEGAL COUNSEL’S REPORT:**

Legal Counsel Michael Slater Reported that Fresno Unified School District has no Idea what they want to do with the Konkel School site. Fresno Unified Formed a Committee (Master Plan Committee) will Oversee All Vacant Buildings and Determine Their Future Use. A Letter Addressed to FUSD on Various Use Options for the Property Should be Written. Currently, this Building has not been Declared as a Surplus Property. Legal Counsel Suggested that the District try to Work Out a Lease Agreement with Fresno Unified School District. Brief Discussion Followed on the School Site and Various Uses. The District has a Usage Plan and its Feasibility. Brief Discussion Held on Size of School Site.

13. **CLOSED SESSION:** Board went into Closed Session at 8:53 p.m.

No Reportable Action Taken During Closed Session at 9:35 p.m.

14. **ADJOURNMENT:** Meeting Adjourned at 9:36 p.m.